



SCOTT P. RUSSELL, CFA
MONROE COUNTY PROPERTY APPRAISER
COUNTY COURTHOUSE
P.O. Box 1176
KEY WEST, FLORIDA 33041
PHONE (305) 292-3420 FAX: (305)-292-3431

MCPA 201
REV 01/13

NOTICE

To Owners of Homesteaded Property in Monroe County Rendered Uninhabitable by a Calamity

The legislature, in the 2006 session, amended the homestead exemption tax provisions §196.031(6), Fla. Stat. to provide for the continuation of the exemption when the home has been rendered uninhabitable by misfortune or calamity.

If your home has been rendered **uninhabitable**, by a calamity, such as hurricane, or fire, etc., you now have to notify this office by March 1st of the year following the calamity that you intend to repair or rebuild the home and retain it as your homestead, exclusive of any other homestead. The repair or reconstruction has to be commenced within three (3) years of January 1st of the year following the occurrence.

If you have any questions or you would like to request a form to provide notice, please visit our website at www.mcpafl.org to download the form or you may call or visit one of the offices of the Property Appraiser listed below:

**FAILURE TO COMPLY WITH THIS PROVISION COULD
RESULT IN YOUR EXEMPTION BEING DECLARED ABANDONED.**

Key West
500 Whitehead St. - Rear
(305) 292-3420

Marathon
2798 Overseas Hwy, Suite 310
(305) 289-2550

Plantation
Jerry Ellis Building
88700 Overseas Hwy
(305) 852-7130



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**APPLICATION TO MAINTAIN HOMESTEAD EXEMPTION
 ON HOMESTEADED PROPERTY MADE UNINHABITABLE
 BY MISFORTUNE OR CALAMITY**

Parcel Identification: _____ Alternate Key: _____

I/We, _____
(name of owners)

hereby give Notice pursuant to Section 196.031(6), Florida Statutes that my/our residence located at
 _____,
(location of property) Monroe County, Florida was damaged by

_____ on _____
(type of calamity) (date of calamity)

and was rendered **uninhabitable**. I/We intend to maintain this residence as my/our Homestead even though we have to vacate during reconstruction. I/We understand that the reconstruction must be commenced within three (3) years after January 1st of the year following the occurrence of the damage or I/we could be deemed to have abandoned my/our Homestead status.

 Signature of Owner

 Signature of Spouse/Joint Owner (if any)

 Date

 Date

 Telephone Number

 E-Mail Address

Note: If you would like to change your mailing address on the tax roll records, please complete and sign page 2 of this form. The address change form is also available on our website.

Please return to: **Monroe County Property Appraiser**
P.O. Box 1176
Key West FL 33041
www.mcpafl.org

For Office Use Only:

Received By: _____ Date Received: _____

Inspected By: _____ Date Inspected: _____

Approved: Yes No Comments: _____

Processed by: _____ Date: _____



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HX-316F

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Request for Mailing Address Change

If you would like to change your mailing address for tax roll purposes, please complete and sign this form and return to the address above. **An incorrect mailing address may result in the loss of exemptions.**

IMPORTANT NOTICE – ADDRESS CHANGE WILL NOT BE CONSIDERED IF FORM IS NOT SIGNED AND DATED.

YOU MUST BE THE OWNER OF RECORD OR HAVE POWER OF ATTORNEY FOR THE OWNER OF RECORD TO REQUEST A CHANGE OF MAILING ADDRESS. COPY OF THE POWER OF ATTORNEY MUST BE ATTACHED OR THE ADDRESS WILL NOT BE CHANGED.

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Owner(s) of Record: _____
Please Print

New Mailing Address: _____

_____ CITY _____ ST _____ ZIP

Telephone: _____ E-mail: _____

Signature: _____ Date: _____
(Current owner of record must sign)

FOR OFFICE USE ONLY: CC Tax Collector: HX: Entered By: _____ Date: _____